**Beaver Island District Library**

**Board of Trustees**

**Regular Meeting Minutes**

**September 16, 2021**

Present: Irmscher (2024), Fiegen (2022), Foli (2024), Loder (2022), Lyle (2022), Randall (2022), Sramek (2024)

Absent: Mitchell (2024)

Other: Patrick McGinnity, Richard Speck

1. **Meeting called to order by Randall at 5:06 pm.**
2. **Changes or additions to agenda:** Director’s evaluation was added to new business.
3. **Public Comment**: None

**Approval of Minutes**: Motion to approve minutes of the August 19th, 2021 Regular Meeting proposed by Sramek, Lyle seconded— Roll Call:

Fiegen Aye

Foli Aye

Irmscher Aye

Loder Aye

Lyle Aye

Randall Aye

Mitchell (Absent)

Sramek Aye

**Financial Report**: A motion to approve bills paid for August 2021 proposed by Lyle, Sramek seconded— Roll Call:

Fiegen Aye

Foli Aye

Irmscher Aye

Loder Aye

Lyle Aye

Randall Aye

Mitchell (Absent)

Sramek Aye

1. **Director’s Report**: McGinnity went over the patron numbers for August, which were up over 2020, but still fell short of 2019.
2. **Old Business**:
   1. Project Updates

McGinnity updated the Board on the memorial garden work, including an update [attached] submitted by Mitchell, who could not attend the meeting. Tree removal is complete, and was fully funded by a generous donation for Don and Amy Langford, with a matching donation from the Buntrock Foundation.

On the lighting upgrade, the project is set to occur, and is waiting on the contractor’s schedule. It will definitely be before the end of the year.

* 1. Library Endowment

McGinnity reported that the endowment has been established with $20,000 transferred from the Building Fund. He is working on getting the website updated to showcase the endowment and also offer links to estate planning information from the Charlevoix County Community Foundation. Sramek proposed a wooden book spine fund raising model similar to one in place for Harbor Springs. The board agreed that it seemed like a great opportunity to encourage giving, and to recognize supporters for their giving. The text on the book spines would be chosen [within reason] by the donor. Sramek offered to fund and organize an island-wide mailing announcing the fundraising campaign.

1. **New Business:**
2. Phyllis Moore Memorial Ideas

There was a discussion of memorial ideas for Phyllis, whose service to the library had a long-lasting positive impact on the institution. It was determined that the board should contact the family.

1. Director’s Evaluation

It was noted that more than a year has passed since the Board conducted an evaluation of the Director [April 2018 – Self Evaluation completed by Director in October 2019]. It was decided that a committee should be formed to initiate and guide the evaluation process. Foli, Loder, and Sramek volunteered to serve on said committee.

1. **Correspondence: None**
2. **Public Comment/General Comments**:

**Meeting adjourned 5:59 pm.**

Next regular meeting:

**5:00 pm, October 21st, 2021.**

-*Respectfully submitted by Patrick S. McGinnity, Director*